

No.4847/A7/Estt.I/Pol/UHMM(I)-2018
GOVERNMENT OF PUDUCHERRY
POLICE DEPARTMENT

* * *

dated : 20.08.2018

C I R C U L A R

Sub : Police- Recommendation for the award of Union Home Minister's for Excellent in Police Investigation, 2018 – recommendation called for -Reg.


Ref: D.O. No. IG/(Trg)/Pers/2016/BPR&D dated 31.07.2018 of BPR&D , New Delhi..

Applications are invited in sealed cover from the recommending authorities for the award of “the award of Union Home Minister’s Medal for Excellent in Police Investigation, 2018” in the prescribed proforma accompanied with the following documents : - (annexures may be downloaded from official website Police. Puducherry. Gov.in)

Eligibility

- a. Officers from the rank of Sub-Inspector to Superintendent of Police involved in investigation apply as per proforma Annexure II
- b. Officer should be clear from vigilance point of view. No judicial proceeding departmental enquiry should have been contemplated in initiated or should be pending. The recommendee should not have been convicted in a criminal case or awarded a major/minor penalty in any departmental enquiry in the last five years Integrity/Character & Antecedent certificate in respect of the recommendee on the prescribed proforma (Annexure —III).
- c. Out of last 05 years APAR(ACR) grading of nominee, minimum 03 should be Outstanding/very Good. There should not be any adverse entry in the last five years.
- d. There should not be any stricture or adverse comment in a Court of Law in a case investigated by the nominated officer
- e. An Officer who has received the Medal once may not be awarded Medal again.
- f. A brief of the case investigated by the officer recommended must be mentioned on the citation along with other details like use of innovative methods, prompt charge sheet, attachment of assets of accused, conviction, use of Scientific aids and Forensic tools, online investigation tools, media coverage, paper cutting etc as per Citations not exceeding 200 words. (Annexure-IV)
- g. Two passport size photographs (name rank, dob/date of joining are to be printed neatly)main respect of recommended for the award of Union Home Minister’s Medal for Excellent in Police Investigation, 2018

All Superintendent of Police are requested to send the recommendations of as per the eligibility and Sl. No (f) to strictly scrutinized with all necessary items mentioned are covered in the citation criteria along with soft copy if any, (not more than two cases for each for consideration by the Chief Office or nil report may send to the Chief Office on or before 09.09.2018.


SUPDT. OF POLICE(HQ)
PUDUCHERRY

Encl: as above

To:

1. All Supdts. of Police, Puducherry /Karaikal/Mahe/ Yanam.
2. The ADC to Lt. Governor Secretariat/Secretary Legislative Assembly Department/Private Secretary to Chief Minister/Dy. Collector(Excise),Pondicherry
3. The Director, Govt. Press, Pondicherry.
4. Secretary to DGP, Staff Officer to IGP/Reader to DIGP(Admn), Puducherry.
5. Readers to SSP(L&O)/(C&I)/(KKL)/, Puducherry.
6. Web Officer, Police Department, Puducherry (with an instruction to upload this circular & all Annexure in the Official website).

**RECOMMENDATION FOR THE AWARD OF UNION HOME MINISTER'S MEDAL
FOR EXCELLENT IN POLICE INVESTIGATION**

1	Name As per Service Record) (In capital words) :	First name	Middle name	Surname
	Name in Hindi (mandatory)			
2	Father's Name :	Surname	Middle name	First name
3	Date of Birth/Sex :	Day	Month	year
4	Age as on 15-08-2018 :	Year	Month	
5	Sex :			
6	Initial appointment (Batch /year for IPS Officers) :	Date of Joining	Rank	Service cadre
7	Present posting, with complete postal address With pin code :	Designation	Place	Date
8	Rewards :	No.	Total amount in Rs.	
	a) Cash Rewards :			
	b) Others :			
	i) Commendations :			
	ii) Appreciation :			
	iii) Good Service Entries :			
	iv) Any other reward (specify) :			
9	Punishment(s) :	Details of penalty Year(s) nil		
10	Details of enquiry pending against the officer :	Nil		
11	Details of disciplinary proceedings contemplated against the recommendee, if any :	Year	Nature of Allegation	Present status
		Nil		
12	Details of Court cases pending against the recommendee, if any :	Year	Details of charge	Present status
		Nil		
13	ACR Grading for last 05 years		Year	Grading
			2012 - 2013	Outstanding
			2013 - 2014	Outstanding
			2014 - 2015	Outstanding
			2015 - 2016	Outstanding
			2014 - 2015	Outstanding
		2015 - 2016	Outstanding	
Brief description of work justifying award of Medal (no posting details) in order of importance (not exceeding 200 words)				

Signature _____

Name

Designation

Meda

**UNION HOME MINISTER'S MEDAL
FOR EXCELLENT IN POLICE INVESTIGATION**

THE GAZETTE OF INDIA, MAY 19, 2018 (VAISAKHA 29, 1940) [PART I-SEC. 1
MINISTRY OF HOME AFFAIRS New Delhi, the 8th May, 2018 F.No.11019/09/2018-PMA.—

The Home Minister is pleased to institute the "Union Home Minister's Medal for Excellence in Investigation" to be conferred on members of Central Investigating Agencies, States/UTs Police Force and Investigating Agencies in recognition of the outstanding service in investigation and to make, ordain and establish the following statutes governing them, which shall be deemed to have effect from the date of their notification. UNION HOME MINISTER'S MEDAL FOR EXCELLENCE IN INVESTIGATION:

Firstly:- The award shall be in the form of a Medal styled and designated as "Union Home Minister's Medal for Excellence in Investigation" (hereinafter referred to as Medal).

Secondly :- The Medal shall be circular in shape, made of cupro-nickel, 38 mm in diameter, 3 mm in thickness. On the obverse it shall have embossed the State Emblem in centre. The word shall be embossed below the State Emblem. The State Emblem shall be encircled by a wreath. On the reverse, the legend will be as under:

Bottom half semi-circle : "Union Home Minister's Medal for Excellence in Investigation"
Centre : A "Scale" "cm A" (Signifying law and justice) and a "magnifying glass" (to symbolize investigation procedure).

Thirdly :- Each Medal shall be suspended by 38 mm long horizontal non swiveling bar with inscription "Union Home Minister's Medal for Excellence in Investigation" with a ribbon of 35 mm width with 2 strips as under: Wearer's normal right: Red (17.5 mm) Wearer's normal left: Blue (17.5 mm)

Fourthly :- The names of awardees shall be published in the Gazette of India and the Register of such names will be kept in the Ministry of Home Affairs or BPR&D by such person as the Union Home Ministry/DG, BPR&D will direct.

Fifthly: - The Medal shall only be awarded to those ranks who have shown outstanding performance in investigation.

Sixthly: - It shall be competent for the Union Home Minister to cancel and annul the award of the Medal to any person, whereupon his name in the Register shall be erased and the Medal shall stand forfeited. It shall, however, be competent for the Union Home Minister to restore any Medal, which may have been so forfeited, to the person. Every person to whom the said Medal is awarded shall, before receiving the same, enter into an agreement to return the Medal if his name is erased as aforesaid. Notice of cancellation or restoration in every case shall be published in the Gazette of India.

Seventhly:- It shall be competent for the Ministry of Home Affairs to make rules to carry out the purpose of these Statutes. In accordance with above Statutes relating to the "UNION HOME MINISTER'S MEDAL FOR EXCELLENCE IN INVESTIGATION", following Rules governing the award of the Medal are notified:-

1. Every year, not more than 162 Medals will be awarded to the eligible officials. The distribution of Medals among the States/UTs for the first three years will be calculated on the basis of average of IPC crimes registered by them and the crime data published by National Crime Record Bureau for the years 2013, 2014 and 2015. The distribution of Medals will be reviewed after every 3 years.

2. The Medals will be allocated in the following manner :-

(a) 137 Medals to State/Union Territories (UTs)

(b) 25 Medal to Central Investigation Agencies

The State/UT wise quota may be prescribed in the Standard Operating Procedure (SOPs) made under these Rules.

3. Medals for women investigating officers will be allocated as under:

(a) States/UTs having total quota of 01, must nominate lady investigating officer in alternate years.

(b) States/UTs having total quota of 02-05, must nominate at least one women police investigating officer, every year.

(c) States/UTs having total quota of more than 06-09, must nominate at least 02 women police officers involved in investigation, every year.

(d) States/UTs having total quota of 10 or more must nominate at least 3 women police officers involved in investigation every year.

Eligibility criteria for recommendation of the award are as under :-

(a) Officers from the rank of Sub Inspector to Superintendent of Police are eligible. The nomination will be forwarded in the prescribed proforma.

(b) Officer should be clear from vigilance point of view. No judicial proceedings/departamental enquiry should have been contemplated, initiated or should be pending. The recommendee should not have been convicted in a criminal case or awarded a major/minor penalty in any departamental enquiry in the last five years. A certificate to this effect should be furnished by the concerned States/UTs Police or Central Police Investigating agencies.

(c) Out of last 5 years Annual Performance Assessment Report (APAR) grading of nominee, minimum 3 should be Outstanding/Very Good. There should not be any adverse entry in the last five years.

(d) There should not be any stricture or adverse comment in a Court of law in a case investigated by the nominated officer.

(e) An officer who has received the Medal once may not be awarded the Medal again. In this regard, a certificate also be furnished alongwith the recommendation.

(f) A brief of the case investigated by the officer recommended must be mentioned in the citation alongwith other details like use of innovative methods, prompt charge sheet, attachment of assets of accused, conviction, use of scientific aids and forensic tools, on-line investigation tools, media coverage, paper cutting etc. Citation should not exceed 200 words.

5. A three tier screening procedure will be followed for selection of the candidates for the Medal, as detailed below:

(a) **Central Agency/State/UT level Committee:-** Following Committee at Central/State/UT level will make recommendation:-

(I) There will be a Committee in each Central Agency and State/UT Police, to be constituted by Directors of Central Investigation Agency or DGP of State/UT Police, as the case may be, with ADG rank officers as Chairperson and not less than three IG rank officers.

(II) This Committee will recommend twice the number of candidates for Central/State Investigating Agency quota of Medals to BPR&D.

(III) Following documents will be forwarded to BPR&D level Committee:

(i) Board proceeding with the list of nominees prepared in order of merit.

(ii) Citation/details of the case investigated by the officer for whom the Medal is recommended.

(iii) Vigilance clearance and APAR grading for last 05 years

(b) **Bureau of Police Research & Development (BPR&D) level Screening Committee:** Following Committee at BPR&D level will make recommendation:-

(i) DG BPR&D: Chairperson.

(ii) One DG/ADG/IG/JCP(Crime)/Addl.CP(Crime) In-charge of Crime Branch from any State/UTs by rotation (to be nominated by BPR&D).

(iii) One permanent representative/member each from Intelligence Bureau(IB) and Central Bureau of Investigation(CBI), not below the rank of IG, to be nominated by DG, BPR&D.

(iv) One representative from National Investigation Agency(NIA) or Narcotics Control Bureau(NCB), not below the rank of IG, by rotation basis to be nominated by DG, BPR&D.

(v) Joint Secretary from MHA.

(vi) One ADG/IG from BPR&D- Member Secretary

DG, BPR&D will have the authority to appoint Sub-Committees to scrutinize nominations received for final selection of the nominees.

(c) **Ministry level recommending Committee:**

Following Committee in the Ministry of Home Affairs will make the final recommendations:-

(i) Special Secretary(SS)/Additional Secretary(AS), in-charge of Police-I Division/in Ministry Chairperson

(ii) Director General, BPR&D and MA

(iii) Special Director (SD)/Additional Director(AD), CBI and IB

(iv) Director General of Police from two States on rotation basis

(v) Joint Secretary(Police-I), MHA

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The recommendation made by the Ministry level Committee will be submitted to the Union Home Minister for his consideration and approval.

7. A Certificate (Scroll) signed by the Union Home Minister will be awarded to each winner along with the Medal.

8. The Union Home Minister is competent to withdraw the Medal if the holder is punished with dismissal, removal, major penalty or is found involved in criminal offence or is found indulging in conduct unbecoming of Police officer in the opinion of the Government of the State or the Union.

9. The Ministry may lay down standard operating procedure (SOP) for giving effect to these Rules.

10. In case of any dispute or complaint arising in connection with the award of the Medal, the decision of the Union Home Minister shall be final S. C. L. DAS Joint. Secretary