

NO 2946/A7/ESTT.I/POL/CM/RAJIV/IND.DAY/2017
OFFICE OF THE DIRECTOR GENERAL OF POLICE
POLICED DEPARTMENT

Dated 30.08.2018

C I R C U L A R

Sub : Police – Award of Commendation Certificates for Independence Day 2018 during the Raising day 2018- Recommendations - Invited - Reg.
Ref: This Office Circular Message of even number dated 10.08.2018

With reference to the Circular on the subject mentioned above, it is informed that the department has invited proposals to select and finalize awardees for the following Commendation Certificates on the occasion of the Independence Day Celebration 2018.

Now, it has been proposed to award the DGP/Commandant General/Commandant/Commendation certificates on the occasion of Independence Day 2018 to the awardees during the ensuring Raising Day 2018.

In addition to the recommendations received so far, fresh nominations are invited for the following categories. Those who have not submitted nominations in the prescribed proforma earlier have also to resubmit as per the prescribed format hosted in the police official website: police.puducherry.gov.in

No	Type of Certificate	Total	Eligibility	
1	DGP Commendation Certificate	05	Commendable work done in the year 2017-18	The working Police Personnel in the rank from Police Constable to Sub- Inspector of Police
2	Commandant General Commendation Certificate	05	Commendable work done in the year 2017-18	The working Home Guard personnel
3	Commandant Commendation Certificate	05	Commendable work done in the year 2017-18	The working IRBn Police Personnel

2. All Superintendent of Police are requested to send the **recommendations of the nominations along with proforma/citation/APARs /Integrity Certificate /service particulars** (Proforma may be downloaded from official website: police.puducherry.gov.in) if any, not more than two cases for consideration or a "**Nil**" report shall be submitted without fail to Chief Office **in any case not later than 09.09.2018**. Adherence of the time limit should be strictly complied with. Belated receipt of nomination of recommendations will not be considered and summarily rejected.


SUPDT. OF POLICE (HQ)
PUDUCHERRY

To:

- All Supdts. of Police, Puducherry /Karaikal/Mahe/ Yanam.
- The ADC to Lt. Governor Secretariat/Secretary Legislative Assembly
- Department/Private Secretary to Chief Minister/Dy. Collector(Excise),Pondicherry
- The Director, Govt. Press, Pondicherry.
- Secretary to DGP/Staff Officer to IGP, Puducherry.
- Readers to SSP(L&O)/(C&I)/(KKL) Puducherry.
- Deputy Commandant, IRBn, Puducherry. (in order to study & finalize the nominations it is requested to forward five more IRBn personnel for consideration of the **Commandant Commendation Certificate.**)
- Web Officer, Police Department, Puducherry (with an instruction to upload this circular in the Official website).

Proforma: Applying for any one of the Certificate on the occasion of Raising Day 2018

Nos.	Name of the Medal/Certificate	PUT mark	Eligibility condition	allotted Number
i)	DGP Commendation Certificate		Police personnel (PCs to SIs)	5
ii)	Commandant Commendation Certificate		IRBn personnel	5
iii)	Commandant General Commendation Certificate		Home Guard personnel	5
1	Name	:		
2	Designation	:		
3	Date of Birth	:		
4	Date of Superannuation	:		
5	Date of initial entry in Police Service & present rank:	:		
6	Date of Appointment in the present rank	:		
7	Number of Years of service as on 1st of August	:		
8	Whether, he/she has. received Police Medal earlier, if so, indicate the year(s) award of	:		
	(a) President's Police Medal for distinguished Service/ Meritorious service	:		
	(b) Lieutenant —Governor's Police Medal for Extra Ordinary service	:		
	(c) Chief Ministers' Police Medal for Very Good/Best Service	:		
	(d) Rajiv Gandhi Police Meritorious Police Service Medal	:		
9	Rewards			
	a. Cash rewards	:		
	b. Good Service entries	:		
	c. Others.	:		
10	Punishment (s) if any	:		
11	Details of any enquiry pending against. the officer, if any	:		
12	ACR grading for the last 5 years	Year	Grading	
		2013-2014		
		2014-2015		
		2015-2016		
		2016-2017		
		2017-2018		
13.	Citation shall be attached in the form of write-up giving complete sequential details of the good work done by the officer about 200 Words properly supported by the documents.			

SIGNATURE
SUPDT. OF POLICE

PROFORMA								
Sl.No.	Name of the Govt Servant	Present Designation	Name of the father	Service Particulars including deputation from date of initial appointment to till date			Reference to I.D. Note / Memo No. &dt. wherever disciplinary action was required by the CVO to be taken against the individual, if any pending in the Department / Office as on date	Remarks
				Name of the Dept. /Office	Date of service			
					From	To		

Signature _____
 Name _____
 Designation _____

INTEGRITY CERTIFICATE

Certified that the Integrity of Shri _____, S/o _____ Date of Birth (DOB): _____, Rank: _____ of U.T. Puducherry recommended for award of "_____ " on the occasion of Independence Day 2018 to be given on Raising Day 2018 is above suspicion and that he was not concerned in any proceedings that were censured in a Court of Law. It is further certified that no judicial or departmental proceedings are being contemplated/pending against him. Similarly, no vigilance case is pending /contemplated against him.

3. It is also certified that character & antecedents of Shri _____, of U.T. Puducherry has been duly verified and nothing adverse reported against him.

Signature _____
 Name _____
 Designation _____

CERTIFICATE

It is certified that it has been checked and verified from the records of the recommendee Shri.....
Designation..... Puducherry and it is confirmed that he has not been earlier awarded the Commendation Certificate for which he is being recommended.

The details may be furnished if any of following Award/Medal/Certificate are awarded earlier.

No	Name of the Medal/Certificate	Received (Yes/No)	If Yes give details
1	President Police Medal for Distinguished Service		
2	Police Medal for Meritorious Service		
3	Union Home Minister's Medal For Excellence in Police Training"		
4	Lieutenant Governor's Police Medal for Extraordinary Service		
5	Lieutenant Governor's Commendation Certificate		
6	Chief Minister's Police Medal for "Best Service"		
7	Chief Minister's Police Medal for "Very Good Service"		
8	Rajiv Gandhi Meritorious Police Service Medal		
9	DGP Commendation Certificate		

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Signature of the Recommending Authority