



Wildlife Crime Control Bureau

वन्यजीव अपराध नियंत्रण ब्यूरो

File No. 2-8/WCCB/2007/Vol.III/685

GOVERNMENT OF INDIA
भारत सरकार

MINISTRY OF ENVIRONMENT
FORESTS AND CLIMATE CHANGE
पर्यावरण वन एवं जलवायु परिवर्तन मंत्रालय
Dated: 30th July, 2017

VACANCY CIRCULAR

SUB: - Filling up of vacant post in Wildlife Crime Control Bureau – reg.

The Wildlife Crime Control Bureau (WCCB) is a multidisciplinary statutory body constituted under the Wild Life Protection Act, 1972, for combating organized wildlife crime in the country. The Bureau HQ is located in New Delhi and it has five Regional Offices (New Delhi, Mumbai, Jabalpur, Chennai, Kolkata), three Sub Regional Offices (Amritsar, Cochin, Guwahati) and five Border Units (Gorakhpur, Motihari, Nathula, Moreh, Ramanathapuram). The posts sanctioned in the Bureau are to be filled by the officers on deputation.

2. The following post are vacant at present or are likely to fall vacant in near future:-

(i)	Inspector	= Five posts.
(ii)	Stenographer Grade-I (PA)	= One posts.
(iii)	Stenographer Grade-III	= One posts.
(v)	Lower Division Clerk	= Three posts.
(vi)	Constable	= One posts.

OFFICE OF THE IGP
PUDUCHERRY
No. 051/CR/17
Date: 09/08/17

3. The eligibility criterion, classification of posts, location of vacancies and pay scale is enclosed as Annexure-1. The application form is enclosed as Annexure-2.

4. Heads of Departments are requested to forward the applications of eligible and willing candidates whose services can be spared on deputation immediately on selection, to the Additional Director, Wildlife Crime Control Bureau, Trikoot – 1, Bhikaji Cama Place, New Delhi - 110066. Applications in prescribed format should be submitted in duplicate and should be accompanied by the following documents/certificates:-

SSP(HQ)

- Application in the prescribed format (Annexure-2) duly completed and signed by the candidate and countersigned by the competent authority.
 - Copies of the ACRs or its equivalent document for the last 5 years duly attested on each page with seal.
 - Vigilance Clearance Certificate and Integrity Certificate duly issued by the competent authority in original
- Major / Minor Penalty statement for past 10 years duly issued by the competent authority in original.

SPC(HQ)
19/8

E.I.A
10/8/17

5. Application not accompanied by supporting certificates/documents in support of qualification and experience claimed by the candidates would not be processed for determining eligibility of the candidates for selection.

11-8-17

(Tilotama Varma)
Additional Director

Copy to:

- All Ministries/Departments of Government of India.
- Chief Secretary/ Lt Governors/Administrators of all States/UTs.
- Principal Chief Conservators of Forest/Director Generals of Police of all States/UTs.

2nd Floor, Trikoot-I, Bhikaji Cama Place, New Delhi- 110066
२ तल. त्रिकूट-१ भिकाजी कामा प्लेस नई दिल्ली ११० ०६६

Phone : 011 - 26182453-55 (Off.)
Fax : 011 - 26160751

OFFICE OF THE SSP (HQ)
PUDUCHERRY

No. 3969/CR/2017

Received On 09.08.17

09.08.17

SP (HQ)
No. 5695/CR
Received on 10/8/17



Wildlife Crime Control Bureau
वन्यजीव अपराध नियंत्रण ब्यूरो

GOVERNMENT OF INDIA
भारत सरकार

MINISTRY OF ENVIRONMENT
FORESTS AND CLIMATE CHANGE
पर्यावरण वन एवं जलवायु परिवर्तन मंत्रालय

25

ANNEXURE-1

1. Inspector

- (i) Number of Posts : Five posts.
(ii) Classification : General Central Service
Group 'B' Gazetted, Non-ministerial
Pay Scale : PB-2 Rs. 9300 – 34800 (GP-Rs. 4600)
(Pre-revised)

Eligibility Criteria:

A. Officers under the Central Govt./State Govt. or Union Territories.

- (i) Holding analogous posts in the parent cadre/department or
(ii) With five years' service in the grade rendered after appointment thereto on regular basis in posts in the pay scale of PB-II, Rs.9300 – 34800 with Grade Pay Rs. 4200/- (Pre-revised) or equivalent in the parent cadre or department, and
- (A) Possessing the following educational qualifications and experience:
(i) Bachelor's degree from a recognized university.
(ii) Three years' experience in intelligence, enforcement or investigation.

Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years The maximum age limit for appointment by deputation shall not be exceeding 56 years, as on the closing date of receipt of applications.

Location : Moreh (Manipur), Gorakhpur (UP), Motihari (Bihar), Nathula (Sikkim) Ramanathapuram (Tamil Nadu).



Wildlife Crime Control Bureau
वन्यजीव अपराध नियंत्रण ब्यूरो

GOVERNMENT OF INDIA
भारत सरकार

MINISTRY OF ENVIRONMENT
FORESTS AND CLIMATE CHANGE
पर्यावरण वन एवं जलवायु परिवर्तन मंत्रालय

4. Lower Division Clerk

- (i) Number of Posts : Three Posts
(ii) Classification : General Central Service Group 'C' Non-Gazetted, Ministerial
(iii) Pay Scale : PB-1 Rs. 5200-20200/- with GP-1900/- (Pre-revised)

Eligibility Criteria

Officers of the Central or State Government or Union Territories holding analogous posts on regular basis with five years of regular service in the scale of pay of PB-I Rs.5200-20200 with Grade Pay 1900 (Pre-revised) or equivalent in the parent cadre or Department.

period of deputation including period of deputation in another ex- cadre post held immediately preceding this appointment in the same or some of other organization or department of the Central Government shall not exceed five years. The maximum age limit for appointment by deputation shall be 56 years.

Location: Mumbai, Delhi and Kochi.

5. Constable

- (i) Number of Posts : One Post
(ii) Classification : General Central Service Group 'C' Non-Gazetted, Non-Ministerial
(iii) Pay Scale : PB-I Rs. 5200-20200/- Grade Pay Rs. 2000/- (Pre-revised)

Eligibility Criteria:

~~For~~ Wildlife Personnel of State/ Union Territories , Personnel of Central or State or Union Territories Police Forces, Railway Protection Force, Central Bureau of Investigation or Narcotics Control Bureau:

- (i). Holding analogous posts on regular basis and
(ii) Matriculate from a recognized Board/University or equivalent.

Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall not exceed five years. The maximum age limit for appointment by deputation shall be 53 years.

Location: Chennai.

11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others		
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14. Total emoluments per month now drawn		
Basis Pay in the PB	Grade Pay	Total Emoluments
15. In case the applicant belongs to an organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.		
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief /other Allowances etc. (with break -up details	Total Emoluments
16.A Additional Information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) Professional training and (iii) work experience over and above prescribed in the Vacancy Circular /Advertisement) (Note: enclose a separate sheet, if the space is insufficient)		
16. B. Achievements The candidates are requested to indicate information with regard to: <ol style="list-style-type: none"> I. Research publications and reports and special projects II. Awards/Scholarships/Official appreciation Affiliation with the professional bodies / institutions /societies and; III. Affiliation with the professional bodies/institutions/ societies and; IV. Patents registered in own name or achieved for the organization V. Any research /innovative measure involving official 		

recognition vi) any other information. (Note: Enclose a separate sheet if the space is insufficient)	
17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.# (Officer under Central/State Governments are only eligible only for Short Term contract)	
# (the option of 'STC'/Absorption/Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or Absorption" or "Re-employment")	
18. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has suppressed/withheld.

(Signature of the candidates)

Address _____

Date _____

Certification by the employer /Cadre Controlling Authority

This information / details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualification and experience mentioned in the vacancy Circular. If selected, he/she will be relieved Immediately.

2. Also certified that;

i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. _____

ii) His/Her Integrity is certified

iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duty attested by an officer of the rank of under Secretary of the Govt. of India or above are enclosed.

iv) No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major /minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)

Annexure –II

Points to be noted by the Borrowing / Parent Department/ office to be highlighted in DOP&T Circular for compliance by the Ministry / Departments

1. Vigilance Clearance will not normally be granted for a period of 3 years after the currency of punishment, if a minor penalty has been imposed on an officer. In case of imposition of a major penalty, Vigilance clearance will not normally be granted for a period of 5 years after the currency of punishment in terms of DOP&T O.M. No. 11012/11/2007-Estt(A) 14/12/2007.
2. While forwarding applications in respect of officers who are about to complete their 'cooling=off' period shortly the instructions of DOP&T as contained in O.M. No. 2/1/2012-Estt(Pay.II) dated 04/01/2013 may be strictly adhered to.
3. A copy of the application format may be provided by the Borrowing Department in their website in a downloadable form as Word Document along with the advertisement.
4. In the case of a vacancy already existing at the time of issue of communication inviting nominations/ publication in the Employment News, the eligibility may be determined with reference to the last date prescribed for receipt of nominations in the concerned administrative Ministry/Department. In the case of anticipated vacancy, the crucial date for determining eligibility should be the date on which the vacancy is expected to arise.
5. It shall be prominently mentioned in the vacancy circular/advertisement that the application /CB not accompanied by supporting certificates /documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of the candidates for the selection.
6. Crucial date for determining the eligibility of the applicants will be counted after excluding the first date of publication of the vacancy /post in the Employment News. i.e., for the Vacancy published in the Employment News of 18-24 Jan. 2014, the crucial date will be counted from the 19th Jan. 2014 (excluding the first date of publication).
7. To facilitate determination of eligibility of the applicants working I Public Sector Undertakings/ Autonomous organizations not following the Central Government Scales, their equivalent scales of pay/posts may be confirmed by the borrowing Department. Where necessary, details in this regard may also be ascertained from the lending Department.